

Authorized Agent Workshop Webinar

Module 4 of 4 — Module 4 of 4 — IMRF Employer Rates and Legislation





Revised 12/7/2021



COVID-19 and IMRF

IMRF is secure, agile, and proactive.

- Fully adapted to operational challenges posed by COVID-19
- Providing all key services to members and employers
- Pivoting staff between in-person and remote work





2

Click here.

3

Many Resources are Available Online





Authorized Agent Webinar Plan for 2022

Tuesday, January 11, 2022 Tuesday, February 8, 2022 Tuesday, March 8, 2022 Tuesday, April 12, 2022

——— Module 1 of 4 ——— Introduction, Enrollment & Termination

> — Module 2 of 4 — Wage Reporting



- Module 3 of 4 IMRF Benefits

——— Module 4 of 4 ——— Employer Rates & Legislation

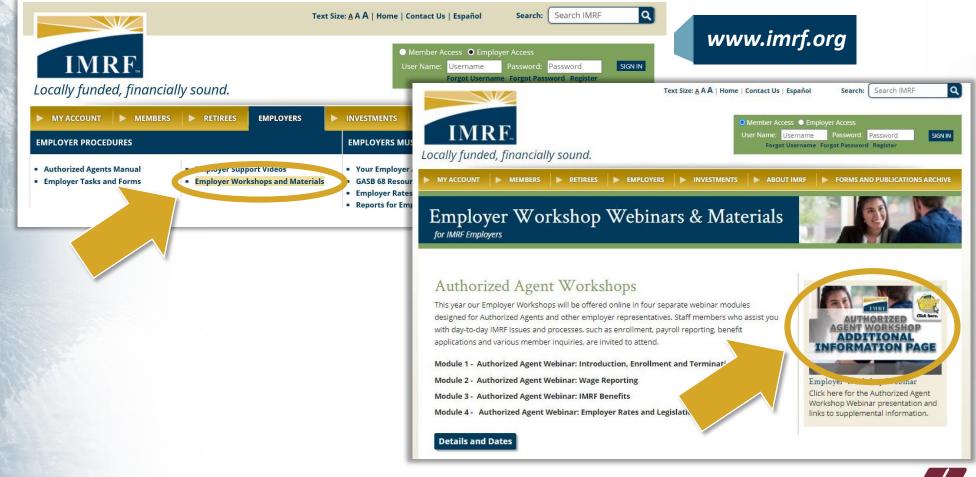




IMRF

5

How to Download this Presentation







6

Resources Available to You



- Checklists & Memos
- Archive of Employer Digests
- Support Videos
- Webinars



- Forms
- Secure Messaging
- Employer Specific Information
- Document Archive

Guide for Administering IMRF

Clickable Links

Any time you see these three icons in today's presentation, you can click on them.





Helpful Resources

Employer Access Help Guide





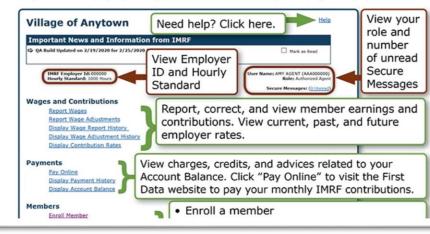
Manage Your Account With Employer Access

Employer Access allows you to perform essential administrative tasks quickly and easily. With your Employer Access account, you can report wages, enroll and manage members, view member and employer documents, make payments to IMRF, and much more.

Your home page

for IMRF Employers

After you log in, your home page links to where you can perform a variety of essential tasks. You can go back to this page by clicking the "Home" button from any other page in Employer Access.



Quick Links Make EFT payments to IMRF Employer Support Videos AA Manual



Employer Access Tips and Tricks

 Don't get locked out—use the "Forgot Password" button.

 Five incorrect login attempts during any month will result in a 24hour lockout.

 Remember to change your password every 30 days.

 Log in to your account at least once every 90 days to keep your account active. Inactive accounts are terminated.

 Authorized Agents whose accounts are terminated must re-register for an account. Web Assistants whose





IMRF.



Important IMRF Documents available in 2022

Friday Dec 10th 2021 –

Employer Digest issue will contain information about 6 key documents that will be released in 2022.

- Employer Reserve Account Statement
- Employer Copy Member Statements
- Preliminary Rate Notice
- GASB 50
- GASB 68
- Final Rate Notice







Helpful Resources

Resources for New Authorized Agents

Welcome, new IMRF Authorized Agent!



for IMRF Employers

As an IMRF Authorized Agent, you serve as an essential link between your employer, your IMRF members, and IMRF.

Below you will find many of the resources you'll need to perform common Authorized Agent tasks.

Employer Access

Employer Access is the secure area of IMRF's website where you will manage most of your essential administrative tasks. With your Employer Access account, you can report wages, enroll and manage members, view and upload member and employer documents, and much more.

Access your account here.

Workshops IMRF offers a variety of workshops on topics of interest:

- Employer workshops
- Member workshops
- Retiree workshops

Employer tasks and forms









Quick Links

Enrolling Members in IMRF

Reporting Wages Using the Import Process

Reporting Wages Using the Manual Process

Authorizing Web Assistants and Security Administrators



New Authorized Agent Click here for instructions on how to set up a new Authorized Agent Account.



MRF

Topics of the Day

- Employer Rates
- Accelerated Payments
- Legislative Changes
- Return to Work
- Questions and Answers



10





11



Locally funded, financially sound.

2021 Pension Dollar





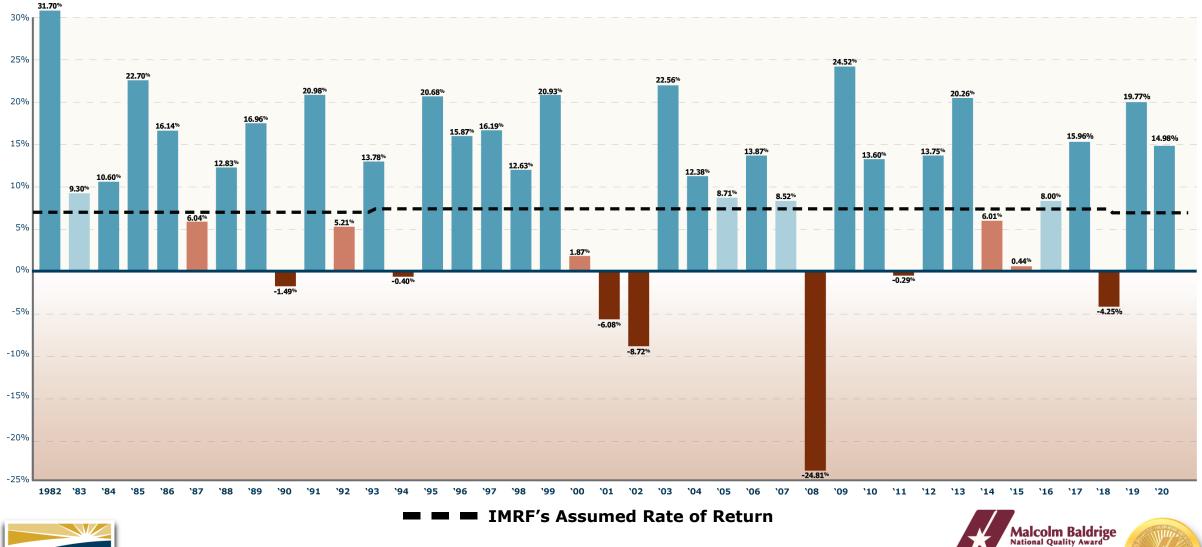
Locally funded, financially sound.



2019 Award Recipient



Investment Returns: Strong but Volatile







Reserve Accounts and Funded Status

Employer Reserve serves as a "balancing account"



15

As an agent multiple employer plan, each employer has a separate reserve account

EACH EMPLOYER HAS ITS OWN RESERVE ACOUNT Your employer pays for the retirement benefits of only its employees.

How your employer reserve account works.

- Credited with contributions made by your employer.
- Credited investment gain or loss made on contributions.
- Debited retirement costs of your employees.

Your employer's finances have no relationship to the pension assets and liabilities of IMRF's other 3,031 employers.





If an employer is less than 100% funded on an actuarial basis ...



 21-year closed amortization period to achieve 100% funded status.

Instrumentalities

- 10-year reopening amortization period to achieve 100% funded status.
 - Recalculated every year (unlimited time to achieve 100% funded status)







These employers can only levy for contributions they need to balance the current budget.

They cannot use funds levied for IMRF to pay anything except IMRF obligations.



VER

Employer Rates

17





18

Methodology for Distributing Costs





Locally funded, financially sound.



19

Five Parts of the Employer Rate

Each part is calculated separately and used for specific purposes designated by state law.

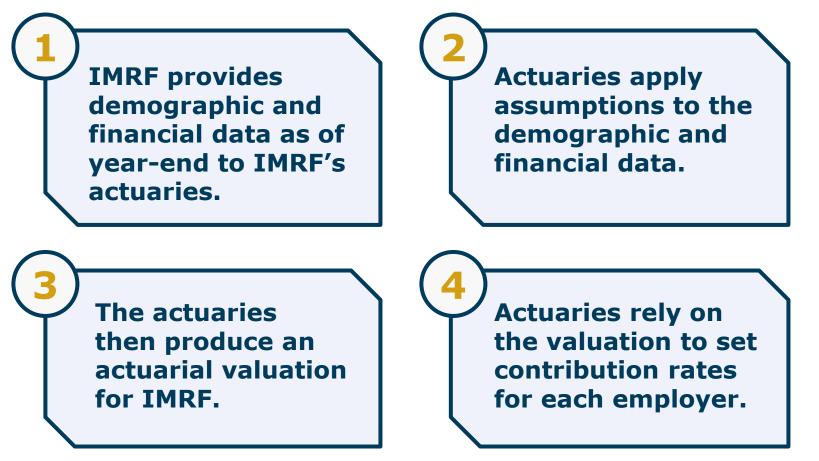
- Normal Retirement Contributions
- Disability Benefit Contributions
- Death Benefit Contributions
- Supplemental Retirement Contributions ("13th" Payment)
- Unfunded Liability Contributions

Click here.





How is your employer's rate calculated?









Actuarial Assumptions



Used to calculate how much money needs to be set aside to fund future benefits.



IMRF Board sets assumptions

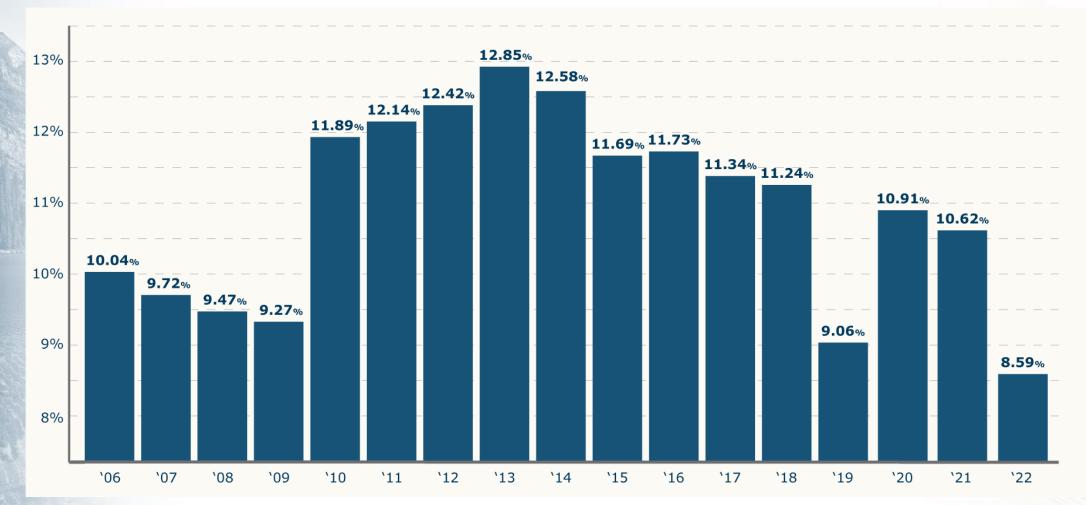
- Economic and demographic
- Updated every three years





22

Regular Plan Employer Contribution Rates





Locally funded, financially sound.





Annual **Documentation**





Annual Documentation



Annual Documentation

There are two main purposes for our documentation



Projects your future costs

- Employer Reserve Statement
- Rate Notices



Financial reporting

- GASB Statements & Reporting
- SOC-1 Type 2 Report



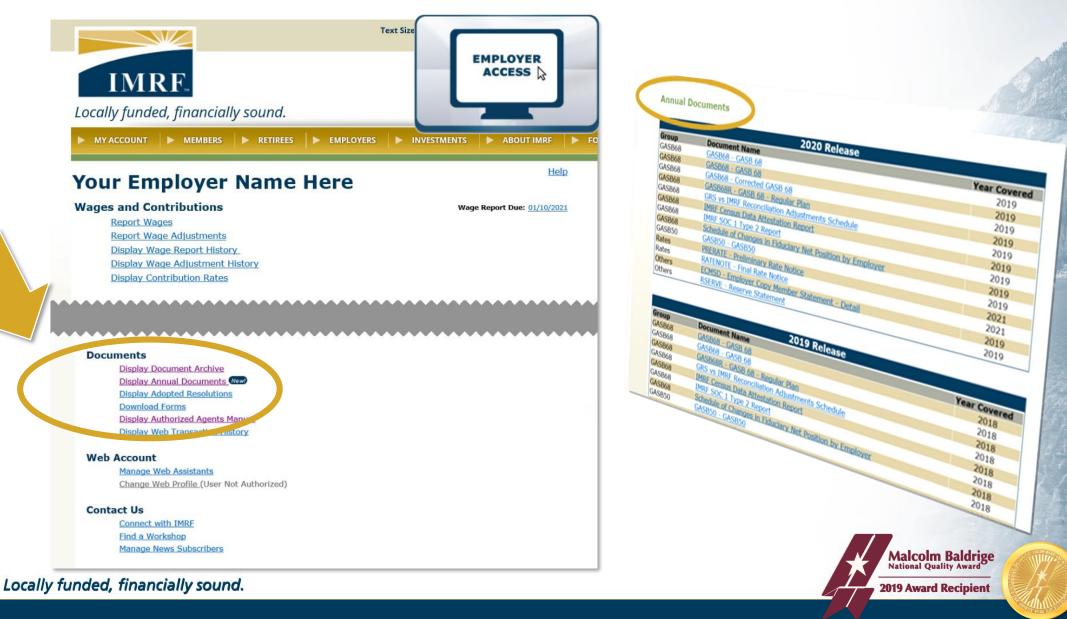


Annual Documentation



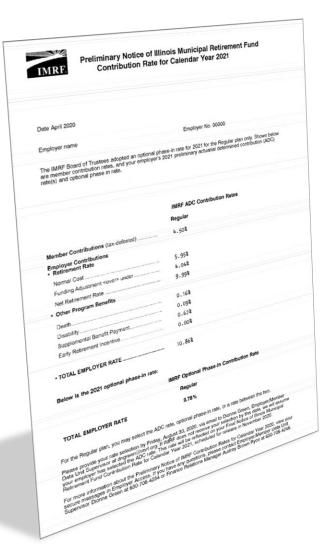
Annual Documentation in Employer Access

IMRF.



26

Preliminary & Final Rate Notices





These statements show your employer's rate for the year.

- "Preliminary Rate Notice" in April
- "Final Rate Notice" in November







Employer Reserve Statement

2211 York Road	, Suite 500	Oak Brook, IL 60523-2337	1-800-ASK-IMRF (275-4673)
	-		www.imrf.org
IMRF _{**}			
2019 EMPLOYER RET REGULAR		RESERVE STATEMENT ACCOUNT	PAGE: 1
VILLAGE OF ANYWHERE EMILY EMPLOYER, TREASURER			NBR: 00000 MBER: 000-111-2222
123 ANY STREET ANYWHERE, IL 12345			
ELD REP: MANDY BEEDIE		PHONE NUMBE	SR: 618-288-8006
NORMAL COST	6.810	DISABILITY	.140
FUNDING ADJ OVR/UND		DEATH	.160
		SUPPLEMENTAL PENSION	.620
RETIREMENT	11.950		
			. 13,510,319.35
ENING BALANCE, JANUARY 1, TEREST ON OPENING BALANCE -	2018	7.500%	1,013,273.95
ENING BALANCE, JANUARY 1, TEREST ON OPENING BALANCE - PLOYER RETIREMENT CONTRIBUT	2018 RATE: TIONS (11	7.500%	1,013,273.95 2,033,645.49
PENING BALANCE, JANUARY 1, TEREST ON OPENING BALANCE - IPLOYER RETIREMENT CONTRIBUT SIDUAL INVESTMENT LOSS CHAR	2018 RATE: TIONS (11	7.500%	1,013,273.95
RETIREMENT PENING BALANCE, JANUARY 1, ITEREST ON OPENING BALANCE - IPLOYER RETIREMENT CONTRIBUT SIDUAL INVESTMENT LOSS CHAR IARGE/CREDIT MISC MBR ADJ ORRECTION OF ER CONTRIBUTION REDIT ER FOR RET RESERVE CON	2018 RATE: CIONS (1) RGE	7.500%	1,013,273.95 7 2,033,645.49 321,925.18-



This statement shows your employer's funds on deposit as of January 1

- Credits
- Debits
- Adjustments

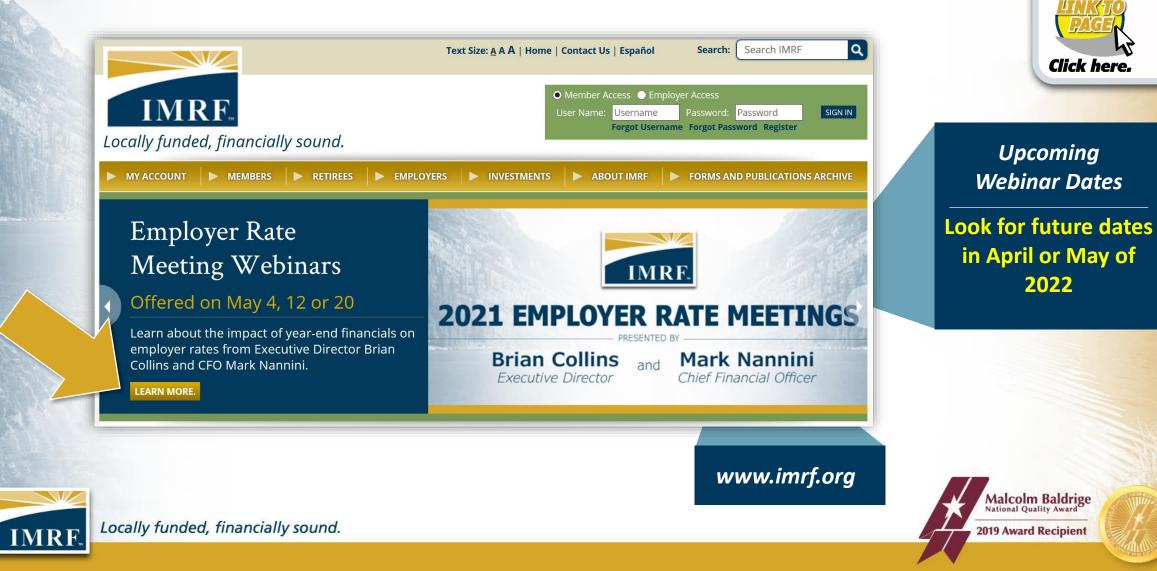




Annual Documentation

28

2022 Employer Rate Webinars





Accelerated **Payments**





29



IMRI

Click here.

What is an Accelerated Payment?

IMRF. Locally funded, financial		ze: <u>A</u> A À Home Contact Us Español • Member Access • Emp User Name: Username Forgot Usern	Search: Sear ployer Access Password: Password SIGN IN name Forgot Password Register
MY ACCOUNT MEMBERS EMPLOYER PROCEDURES	► RETIREES EMPLOYERS	INVESTMENTS ABOUT IMRF EMPLOYERS MUST KNOW	► FORMS AND PUBLICATIONS ARCHIVE
available in Employer Access in the	tirement Reserve Statements are now e "Display Annual Documents" section. 020 Member Statements which will be	 Your Employer Access Account GASB 68 Resources Employer Rates Reports for Employers Considering Participat. Early Retirement Incent. Employees with Reciprocal Service FMLA Appeal Procedures An IMRF Audit 	 Converting Military Service Hising Military Service Pay Increases - Know the Costs Encorsed insurance videos GASB 68 Webinar IMRF's Funding Policy Webinar 2020 Employer Rate Webinar Employer Cost and Participation



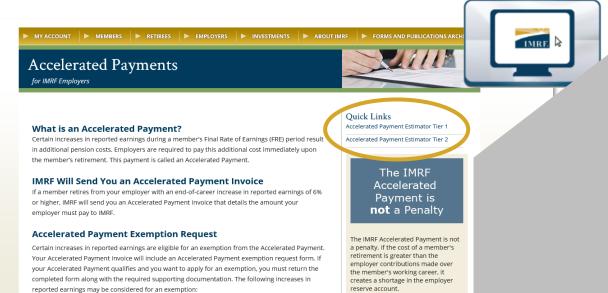


Accelerated Payments

VERY



What is an Accelerated Payment? Continued



- Overtime or overload hours
- Increase in required hours
- Standard promotion
- Vacation time payout
- · Certain personnel policies or collective bargaining agreements

The Accelerated Payment replenishes the employer reserve to fund the shortage created when the member retires.

The IMRF Accelerated Payment is not a Penalty

The IMRF Accelerated Payment is not a penalty. If the cost of a member's retirement is greater than the employer contributions made over the member's working career, it creates a shortage in the employer reserve account.

The Accelerated Payment replenishes the employer reserve to fund the shortage created when the member retires.







Accelerated Payments



Accelerated Payment Example

		Wages				Wages
		For Pension	Increase	6%	Excess	As Entered
Base Year	Feb 2014 to Jan 2015	59,308.38				59,308.38
Year 1	Feb 2015 to Jan 2016	62,112.07	2,803.69	3,558.50	-	62,112.07
Year 2	Feb 2016 to Jan 2017	65,836.24	3,724.17	3,726.72	-	65,836.24
Year 3	Feb 2017 to Jan 2018	68,269.89	2,433.65	3,950.17	-	68,269.89
Year 4	Feb 2018 to Jan 2019	73,135.19	4,865.30	4,096.19	769.11	73,135.19
		328,661.77			769.11	328,661.77

- Look at each 12-month period in the FRE
- For each period, look for wages that are more than 6% greater (or 1½ times the CPI-U if greater) than the previous period
- Invoice if AP is greater than \$5,000
- Quarterly statements

Note: The CPI-Urban is October to September, which is the same period used for the Tier 2 cap.









Accelerated Payments Exemption Form 7.20

IMPORTANT!

You must send ALL

required supporting

documentation with

this form at the

SAME time—submit them as

ONE package.

See the back of this

form for a description

of the documentation

you must include.

Check your qualifying exemption below:

IMRF

Overtime or Overload Hours: Overload hours are temporary assignments outside of the member's normal responsibilities. For example, a teacher aide is temporarily given additional duties as a bus driver.

Increase in Required Hours: An increase in the number of hours worked. An increase in required hours does NOT include overtime or overload hours or a promotion. A change from part-time to full-time is also considered an increase in required hours.

Standard Promotion: A standard promotion must result in increased responsibility and workload for the member.

Vacation Time Payout: Payments for unused vacation time. The payments must be made in the final three months of the member's Final Rate of Earnings period to meet this exemption.

Personnel Policies: Your governing body must have adopted a personnel policy **before** January 1, 2012, that specifies members who began IMRF participation **after** December 31, 2011, will either **not** receive similar earnings increases, or will receive similar increases but the increases will not be paid in the IMRF earnings period.

Collective Bargaining Agreement: The earnings increase was paid under a contract or collective bargaining agreement entered into, amended, or renewed **before January 1, 2012**.

ettin tipes of accelerated payments result from standard users practices for lexample overtime hours), and may saily for an exemption. Accelerated payment exemptions in defined payment pays a cocelerated payment meets on the time pays and the payment meets of the paysing reasons below, you can apply for an exemption. Completing this form does not guar	not mean your e Receiving an exer longer period of ta rates.	mployer doesn nption means th ne, through you	't have to pay te cost will be p r employer's co
		or will be app	proved.
witte N	TIAL JR., SR., II, ETC.	IMRF MEMBER ID	1
EMPLOYER NAME			
		EMPLOYER MRF	
		and coller marge	0
To qualify for an accelerated payment (AP) exemption, yo Have documentations			
y an accelerated payment (AP) exemption, w	il much		
 Have documentation to show the 	-u muust		
 Include all supporting down 	the AP meet one		
Have documentation to show the wages that caused include all supporting documentation for each wage Submit this form and all required supporting docume	Deriod lists di	a the exemption	ns below.
and all required supporting docume	period listed in y	our AP Invoice	
Submit this form and all required supporting docume Check your qualifying exemption below:	sination within 30 (lays of the dat	
your qualitying exemption below.		ye withe dat	e of your AP
member's normal responses to			
Overtime or Overload Hours: Overload hours are member's normal responsibilities. For example, a feacher dutes as a bus driver.	temporary assignment	Is outside of m	
and and a	are is temporarily giv	en additional	
Increase in Remute		a second second	
Increase in Required Hours: An increase in the n required hours does NOT include overtime or overload ho time to tuit-time is also considered an increase in required Standard Promotion			IMPORT
time to full-time is also	umber of hours worker		- ORI
is also considered an increase in reaction	urs or a promotion. A	An increase in	You
Standard Promotion: A standard promotion must re workload for the member	hours.	mange from part-	You must s
workload for the memb			required su
interiper interiper	suit in increased must		documenta
Vacation Time D	responsed respo	insibility and	al. I. I.
in the final three Payout: Payments for un			this form
where months of the member's Einst a	on time. The new		SAME time-
Vacation Time Payout: Payments for unused vacation in the trust three months of the memory's Final Rate of Ea Personnel Policies: Your governing body must have Joury 1, 2012, that specific memories who begins field 2011, will environ service similar earnings increases as increases will not be paid in the main pay increases.	minos period i	s must be made	them
January 1, 2012 Billions: Your government	are period to meet	his exemption	utem :
eresonnel Policies: Your governing body must have arrays 1, stat spontes members who began have 2011, will enter not receive simar earnings increases, or increases will not be paid in the Marrie earnings period. Collective Bargaining Agreement collective Bargaining Agreement	adopted a	prof.	ONE pac
increases will put here similar earnings in	participation	POLICY before	100 C
the paid in the MRF earliers, or	will receive after De	Cember 31	See the bac
Collective Barnet	similar inc	leases but ma	form for a de
collective bargaining Agreement			of the doc
Collective Bargaining Agreement: the earning collective Bargaining Agreement: the earning collective bargaining agreement entered into, amended, or certratications for AuTHORIZED AGENT Lotting that information for the above named memory is in aver-	Increase -		of the docum
I certify that informer AUTHORIZED & Only	renewant has paid un	der a contra	you must in
Y AGENT	defore Jan	Jary 1 2010	
and thember is in any			
SQUELINE OF AUTOMAS	ent with the on-		
I understand that a	governme	ntal unit's record	
CERTIFICATION BY AUTORIZED AGENT Certify that information for the above amend member is in agent sources of autorized and age period with information and sources of autorized and age period with information and "Apoptor Alternational States"		records.	
Fund in an amingly makes	DATE AM		
	femant	37)	_
ar altempt to defraud Mape in			
An altempt to detraud MARF is guilt	of a Class 3 fails	ermits to be a	
Mac come 7 to come dama for any false state 2211 York Road Super (Signat)	of a Class 3 felony (4	ermits to be faisifie 0 ILCS 5/1-120	ed any record
Datacage of automotion Accession 11 Interdited to the any percent wide Ancession (in the accession) makes any balos data 12 Interdited to the any percent wide Ancession (in the accession) makes any balos data 12 Interdited to the annual source and the accession of the access	v of a Class 3 felony (4 RF Oak Brook Illinois 605 one: 1-600-728-7971 inversion	ermits to be faisits 0 ILCS 5/1-135).	ed any record of

H THIS FORM xumenitation that you must required documentation your required documentation who is must use requirements: The adjust the prosonal polog that any the second second second that any the second second second that any the second second second the second second second second second the second second second second second second second second the second sec

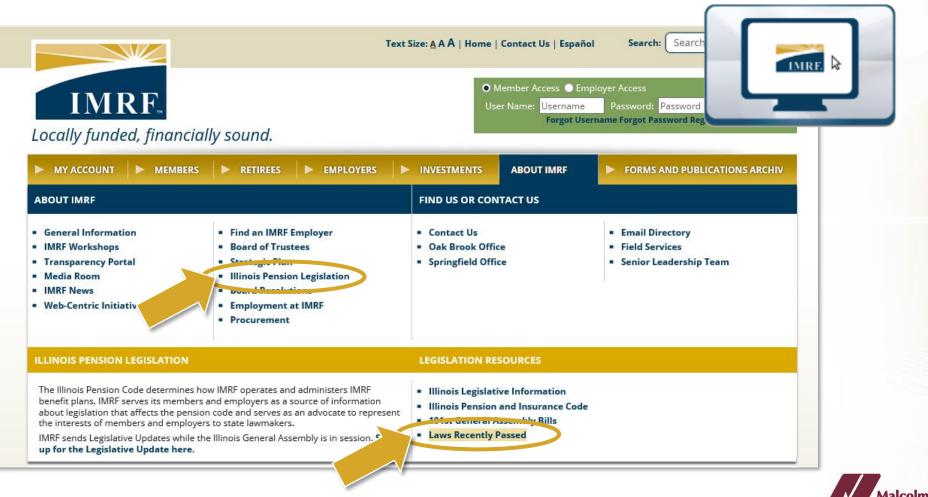








Where to Find Legislative Information







36

Sign up for Legislative Updates



	Text Size: <u>A</u> A A Home Contact Us Español	Search: Search IMRF Q
IMRF. Locally funded, financially sound.	Member Access Finder Employee User Name: Username Forgot Username	oyer Access Password SIGN IN Forgot Password Register
► MY ACCOUNT	PLOYERS NVESTMENTS ABOUT IMRF	FORMS AND PUBLICATIONS ARCHIVE
Laws Recently Passed		

for IMRF Members, IMRF Employers, Public Officials, Media and General Public



- Public Act 101-0151 (House Bill 3446): This law allows members to retain disability eligibility if they have up to a three-month gap in employment prior to disability, and return to participation with a different employer. Prior to this law, the member had to return to the same employer to retain eligibility. This bill was part of the IMRF Board's 2019 Legislative Agenda.
- Public Act 101-0473 (House Bill 2460): This law requires all public agencies and units of government in Illinois to consider specific sustainability goals.
- Public Act 101-0492 (House Bill 2884): This law extends to members participating with certain educational employers the ability to roll over unused, unpaid sick leave between multiple employers. Currently, this ability only applies to members participating with school districts.
- Public Act 101-0504 (House Bill 3263): This law requires IMRF to post certain employer cost and participation information on its website.
- Public Act 101-0544 (Senate Bill 1236): This law prohibits an elected official who is receiving an IMRF pension based on service in the same position from also receiving a salary for that position. If the official was receiving an IMRF pension on August 23, 2019, effective at the beginning of their next term of office they must either suspend their IMRF pension or their salary will be reduced to zero.
- Public Act 101-0546 (Senate Bill 1264): This law requires all pension systems to send an annual report to the State Treasurer's Office regarding unclaimed assets.

Quick Links

Vehicle autom

1 des

Sign Up for Legislative Update Newslette

Learn more about Accelerated Payments



Sign Up for Legislative Update Stay informed about Illinois pension legislation. Sign up for the IMRF Legislative Update here.





Public Act 102-0113 (House Bill 126):

This law allows active members of an Article 3 police pension fund to transfer service earned in IMRF as a police officer, including SLEP service, to an Article 3 fund. It allows those members to reinstate a refund in order to transfer the service.

<u>Reminder:</u> They must apply to IMRF for the transfer by 1/23/2022 and they must complete the transfer with the Article 3 fund by that date.

Public Act 102-210 (Senate Bill 1056):

Among other non-operational provisions, allows certain active members of the State Employees' Retirement System (SERS) to transfer IMRF service earned in a law enforcement capacity to SERS. Affected members who wish to transfer their service **must apply to the funds no later than 1/30/2022.**







Public Act 102-479 (House Bill 3474):

Prohibits IMRF trustee candidates who meet the criteria to serve as an Executive Trustee from serving as an Employee Trustee (an Executive Trustee is one who serves as an officer, executive, or department head with an IMRF-participating employer).

Public Act 102-603 (House Bill 3004):

Prohibits trustees in any Illinois public pension system from being employed by that pension fund for one year after he or she is no longer a trustee, with an exemption for temporary appointments to senior staff positions if certain criteria are met.













39

Separation of Service Requirements

To begin receiving pension payments, the member <u>MUST</u>:

- Stop working for any IMRF employer in any capacity
- Do Not enter into any agreement or pre-arrangement to return to work with any IMRF employer prior to retirement.
- Wait at least 60 days after their pension start date to Consider returning to work, Call IMRF first.





Locally funded, financially sound.









41

Considering Working After Retirement?

Return to Work Rules

These rules apply after you meet the Separation of Service requirements to become retired.

A retiree who returns to work after 60 days in an IMRF Qualifying Position:

- Is no longer immediately re-enrolled in IMRF with his or her pension stopped.
- Is only re-enrolled in IMRF once he or she has reached the hourly standard.







42

Considering Working After Retirement?

NEW!

Return to Work Rules

These rules apply after you meet the Separation of Service requirements to become retired.

Once the retiree has worked enough hours to reach the hourly standard, he or she must either:

- Be enrolled in IMRF (and his or her pension will be suspended), or
- Stop working for his or her IMRF employer for the remainder of the 12-month.

The 12-month period begins with first employment date with that employer after retirement.









What We've Covered Today

- **Employer Rates**
- Accelerated Payments
- Legislative Changes
- Return to Work







Questions & Answers



Locally funded, financially sound.



44



Thank you for joining us.

Remember to encourage your employees to sign up for...

Access A link to the presentation along with a survey will be emailed to you today.

We appreciate your feedback!





