

REMINDER

A monthly guide about IMRF topics of interest.

ROUTE TO:

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Resolving Suspended Wages

Suspended wages occur when reported wages and contributions cannot be properly credited to a member's account. Suspended wages not only affect your employer's IMRF account, they can also affect the accuracy of the information provided to your employees on their annual IMRF Member Statements and their benefit amounts.

Causes of suspended wages

Suspended wages most often occur when:

- **Wages and contributions are reported for a member who *has not* yet been enrolled in IMRF.** To correct this, enroll the member using [Employer Access](#); remember to provide the correct enrollment date. Members who have suspended wages because they have not been enrolled in IMRF will not receive their annual Member Statement.
- **Wages and contributions are reported for an employee who *should not* be enrolled in IMRF.** Correct this by "backing out" the wages and contributions using an Employer Access wage adjustment. Both the member and employer contribution amounts will be credited to your employer's account *and you will need to reimburse the employee.*
- **Wages and contributions are reported for a member using a different Social Security number than provided at enrollment.** Correct this by contacting IMRF using the *exclusive employer-only phone*, 1-800-728-7971.
- **Wages and contributions for a terminated member are reported later than the calendar month *following* the member's reported termination date.** This is never allowed. Correct this scenario by either:
 1. "Backing out" the wages through an Employer Access wage adjustment, or
 2. If the termination date was incorrect, submitting a revised online termination form.

For more information

IMRF sends letters to employers who have members with suspended wages. These letters may be found in the "Document Archive" section of [Employer Access](#). Additionally, IMRF has introduced an enhanced Wage Adjustment Reporting Process featuring two new wage adjustment methods that offer time-saving procedures to correct member wages and contributions. [Details and a complete step-by-step guide is available for download on IMRF's website.](#) For further questions, contact IMRF using the *exclusive, employer-only phone*, 1-800-728-7971.

Employer Access, current forms, booklets, legislative information, and more are available at www.imrf.org.
 Mailing Address: 2211 York Road, Suite 500, Oak Brook, IL 60523-2337
 Member-only Phone Number: 1-800-ASK-IMRF (275-4673)
 Employer-only Phone Number: 1-800-728-7971 *Monday - Friday, 7:30 AM—5:30 PM (CST)*

