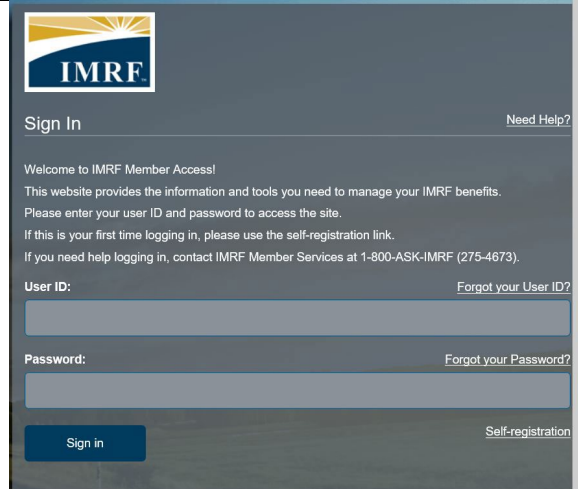




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Member Access – How to Update your Communication Preferences



Sign In [Need Help?](#)

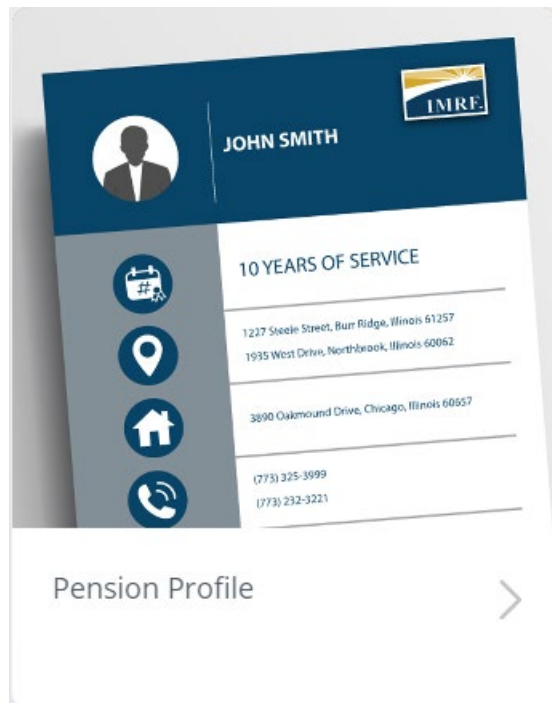
Welcome to IMRF Member Access!
 This website provides the information and tools you need to manage your IMRF benefits.
 Please enter your user ID and password to access the site.
 If this is your first time logging in, please use the self-registration link.
 If you need help logging in, contact IMRF Member Services at 1-800-ASK-IMRF (275-4673).

User ID: [Forgot your User ID?](#)

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Sign into Member Access.



JOHN SMITH

10 YEARS OF SERVICE

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Pension Profile >

Click on Pension Profile widget.

Communication Preferences

Delivery Method

Tax Slips

Paper and Electronic Versions

Other Documents

Subscriptions

IMRF Fundamentals Newsletter

Subscribed

Survey Subscription


Subscribed

Allow Mailings from Outside Groups


Subscribed

Notification Preferences

Notice of Change

 **Email**

New Document on Portal

 **Email**

Email Address




[Update](#)

You will be redirected to a new page. Scroll down to the Communication Preferences tile (third tile from the top), then click the Update button


Delivery Method

Defined Benefits Pension Plan Documents


Instead of receiving your documents by mail, you can choose to receive them electronically. You can choose to come back to a paper version at any time.

 Help save trees by going paperless.

Tax Forms

Paper and electronic versi... 

Other Documents

Electronic version only 

You can view and download your documents in [the Communication Center](#).


Once in the Update stage, you will first change the Delivery Method for certain IMRF materials.

Choose between "Paper and electronic versions" or "Electronic version only" in this tile.


Notification Preferences

Defined Benefits Pension Plan Notifications

Notice of Change

By email 

New Document on Portal

By text message 

Email Address

Mobile Phone Number

Next, scroll down to the Notification Preferences tile and make your updates.

Choose between "By email," "By text message," or "No notification" in this section.

Subscriptions

I agree to receive the following information:

- IMRF Fundamentals Newsletter
- Survey Subscription
- Allow Mailings from Outside Groups

Finally, update your subscriptions by checking or un-checking the appropriate boxes. (Note: by default, all these boxes will be checked upon your first login to Member Access.


Click the Next button.

Please review and confirm the following information.

Communication preferences

Delivery Method


Defined Benefits Pension Plan Documents

Other Documents
Electronic version only 

Tax Forms
Paper and electronic versions

Notification Preferences

Defined benefits pension plan notifications

New Document on Portal  **SMS**

Notice of Change  **Email**

Email Address	Mobile Phone Number
<input type="text" value="t.com"/>	<input type="text"/>

Subscriptions

Allow Mailings from Outside Groups **Unsubscribed** Survey Subscription **Subscribed**

IMRF Fundamentals Newsletter **Subscribed**

After clicking next, review the changes to your communication preferences. If correct, click the Confirm button.