Member Access – How to apply for Retirement

Scroll down to the I want to/online Transaction/Apply for section in Member Access and click the Start button in the Apply for a Your Pension Widget
Disclaimer

You may use this tool to apply to retire. Before submitting your application, visit www.imrf.org to learn about the retirement process. Also, make sure that your personal information on file with IMRF is accurate. If it is not, the retirement options IMRF provides you will be inaccurate.

☐ I understand and agree with the terms of the disclaimer.

Continue
Verify your personal and contact information. If anything needs to be updated, click the Update button.

Continue to scroll down the page.
Verify your Qualifying Spouse Information, clicking the Update button if anything needs to be changed.

Continue to scroll down the page.
Verify your communication preferences, clicking the Update button if you need to change anything.
Verify beneficiary information, updating if necessary. Click the Next button.
Enter your end of employment date.
Select if you are going to retire under ERI or not
Click the Next button
Enter your bank information by clicking the Update button, then click the Next button.
Review the information you entered for accuracy. If correct, click the blue Next button.
Review information and then click the Submit button.
Your retirement claim is now submitted to IMRF. You can click the Close button.