Member Access – How to Request a Split Payment



IMRF. Locally funded, financially sound.

Image	Description
ACTIVITY HISTORY Last 90 days No activity in the past 90 days. Details	After logging in to Member Access, click the "Documents" widget.
Communication Center	To request a direct deposit form, click on the "Other Documents" tab.
Produce a document Select the document you need and click Produce. The document will be generated from the information in your record. Application for Direct Deposit - Portal	Select "Application for Direct Deposit – Portal" from the dropdown list then click "Produce".

 Document is being produced It can take a few minutes to produce the document. Once the document is done, click the document link in the table above to download and then print it as needed in order to complete your informations on hard copy. If the document link does not display in the table, click the Refresh button. 							A green box will appear letting you know your document is being produced.
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Produce a document Select the document you need and click Produce. The document will be generated from the information in your record. Select V						"Application for Direct Deposit" to download the form.	
							If you are unable to view the documents, click "Unable to view your document?" to download Adobe Reader.

		Download
Application for Direct Deposit	Required Account Information	and print
INTRE Revised September 2019 Tris form should be completed by the IMRF member or person receiving the IMRF payment(s).	MRF needs you to provide specific account information on the reverse side of this form in order to set up Direct Deposit: • Name of your financial institution	two copies of
Process of the second s	Your account number Your financial relation's noting number Type of account	"Application
MEMBER INFORMATION	A routing number is a nine-digit number, and is a completely separate number from your account number. If you have a savings or brokerage account, you should call the financial institution where you have your account to obtain the correct number number.	for Direct
Firit Name X, Sr., IL etc	If you have a checking account, see the sample below for how to get your account number and the correct routing number from your blank checks. (Note: If you have temporary checks, call the financial	Deposit".
[] [] [] [] [] [] [] [] [] [] [] [] [] []	Institution where you have your account to obtain the correct routing number.) Mary Member 9676	
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East (If you have a Member Access account, you must update your enail through Member Access) Account Information—Important: The name of the person who will receive the IMRF payment(s) must be on the account.	Pay to the SAMPLE 5	forms for
Name of Financial Institution	Bank of Anywhere Nine-digit Do not include the check number Anywhere, IL 00000 Anywhere, IL 000000 Anywhere, IL 00000 Anywhere, IL 00000 Anywhere,	each bank
Account Number	For Number (The check number) for generally printed (122456789): (122334455)() 9676 account number)	account.
I authorize IMRF to direct all payments to the financial institution and account listed above. This agreement will remain in effect with IMRF unt cancelled by me or my death. Lunderstand that IMRF will stop payments if my address on file with IMRF is not current. Loretly the information is correct.		
Signature of BMIP Member, Power of Mooney', or Guardian' Date MMCONYYYY		
Name conclusioners in a metry source of the second se		
IMRF, 2211 York Road, Suite 500, Oak Brook, Illinois 60523-2337 You can also fax this form to: 530-706-4289 or upload it through Member Access at www.imrf.org.		
Application for Direct Deposit (Rev. 09/2019) Page 1 of 2	Application for Direct Deposit (Rev. 09/2019) Page 2 of 2	
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"Member Access – How to Send and Receive Secure
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