



# Illinois Municipal Retirement Fund

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Service Representatives 1-800-ASK-IMRF

[www.imrf.org](http://www.imrf.org)

## GENERAL MEMORANDUM

**Number:** 557

**Date:** June 29, 2007

**To:** All Authorized Agents

**Subject:** 2007 Executive Trustee Elections

In November, IMRF employers will elect one Executive Trustee. The term of office will be for five years: January 1, 2008, through December 31, 2012.

You can obtain information on nominating procedures, qualifications, and the new ballot resolution as well as sample petitions and biographical questionnaires for the election by visiting the Board of Trustee area of the IMRF website at [www.imrf.org](http://www.imrf.org) or by calling an IMRF Service Representative at 1-800-ASK-IMRF (1-800-275-4673).

### **New voting procedures for GOVERNING BODIES**

Beginning with the 2007 executive trustee election, voting procedures for governing bodies will be as follows:

1. The ballot packet will be addressed to the governing body, e.g., Village Board, School Board, etc., instead of to the Authorized Agent.
2. The ballot packet will include voting instructions, candidate biographies, and a "ballot resolution" to be completed by the governing body (IMRF Form 6.89, "Suggested Resolution to Cast a Ballot in the IMRF Executive Trustee Election").
3. The ballot resolution will be certified by the Clerk or Secretary of the Board and returned to IMRF.

If a governing body wishes to grant voting authority to its Authorized Agent, it would complete a new IMRF Form 2.20 (Form 2.30 for townships). IMRF forms can be downloaded from the forms area of the IMRF website, [www.imrf.org](http://www.imrf.org).

### **Political activity during work hours**

Public Act 93-615, the State Officials and Employees Ethics Act, includes prohibitions against political activity during work hours. It is our opinion that these prohibitions do not apply to elections for the IMRF Board of Trustees. Gathering signatures and other activities of running for the IMRF Board are not included in prohibited political activity regulated by the Act.

Sincerely,

Louis W. Kosiba  
Executive Director