



Illinois Municipal Retirement Fund

Suite 500 2211 York Road Oak Brook IL 60523-2337

Service Representatives 1-800-ASK-IMRF

www.imrf.org

NOTICE TO AUTHORIZED AGENTS

June 30, 2003

NOMINATION OF EXECUTIVE TRUSTEE

Petitions to nominate candidates for the election of one executive trustee of the Illinois Municipal Retirement Fund will be accepted at the IMRF Oak Brook office at 2211 York Road, Oak Brook, Illinois, 60523-2337 and Springfield office at 3000 Professional Drive, Suite 101, Springfield, Illinois, 62703-5912 during the period August 1, 2003, through the close of business at 4:30 P.M., September 15, 2003. Petitions must be received by the latter date. Those postmarked on or before September 15, 2003, but received after that date will not be accepted. Mail, hand deliver, or FAX (630-368-5397) the completed petitions to IMRF, ATTN: Sandy Joplin, Legal Administrative Assistant.

One executive trustee will be elected for a five-year term, commencing January 1, 2004. Board meetings are held one day each month. Some Board committees also meet monthly; others meet less frequently or as needed. Trustees serve without compensation but are reimbursed for expenses incurred while attending meetings. A Trustee's employer is reimbursed for Trustee time spent on IMRF business.

A nominee for executive trustee must be employed by a participating governmental unit in the capacity of chief executive officer, chief finance officer, or other officer, executive, or department head. The nominee must also be a participating member and have at least eight years of service credit with IMRF as of October 1, 2003. Service forfeited by acceptance of a refund of member contributions and not reinstated is not considered for the eight-year requirement.

Nominations must be by petition: (1) adopted by the governing body and certified by the clerk or other proper official of the participating municipality or participating instrumentality, or (2) submitted by an Authorized Agent who is a member of IMRF and whose Notice of Appointment, on file with IMRF, indicates that the Authorized Agent has been delegated the power to make such nomination. Petitions by at least three participating municipalities or participating instrumentalities are necessary to nominate a candidate.

FORM OF PETITION

I hereby certify that the _____
Governing Body Municipality or Participating Instrumentality

1. By a resolution duly passed by the governing body
2. By virtue of the power delegated to its Authorized Agent in a notice on file with the Fund, hereby petitions

that _____ residing at _____
Name of Employee Street Address

_____ occupying the position of _____
City Title

with _____ be a candidate for the office of Executive Trustee of the
Name of Employer

Illinois Municipal Retirement Fund for a five-year term of office beginning January 1, 2004.

Date Signature

Title