



# Illinois Municipal Retirement Fund

Suite 500 2211 York Road Oak Brook, IL 60523-2337

Service Representatives 1-800-ASK-IMRF

www.imrf.org

## GENERAL MEMORANDUM

**Number:** 496

**Date:** August 15, 2002

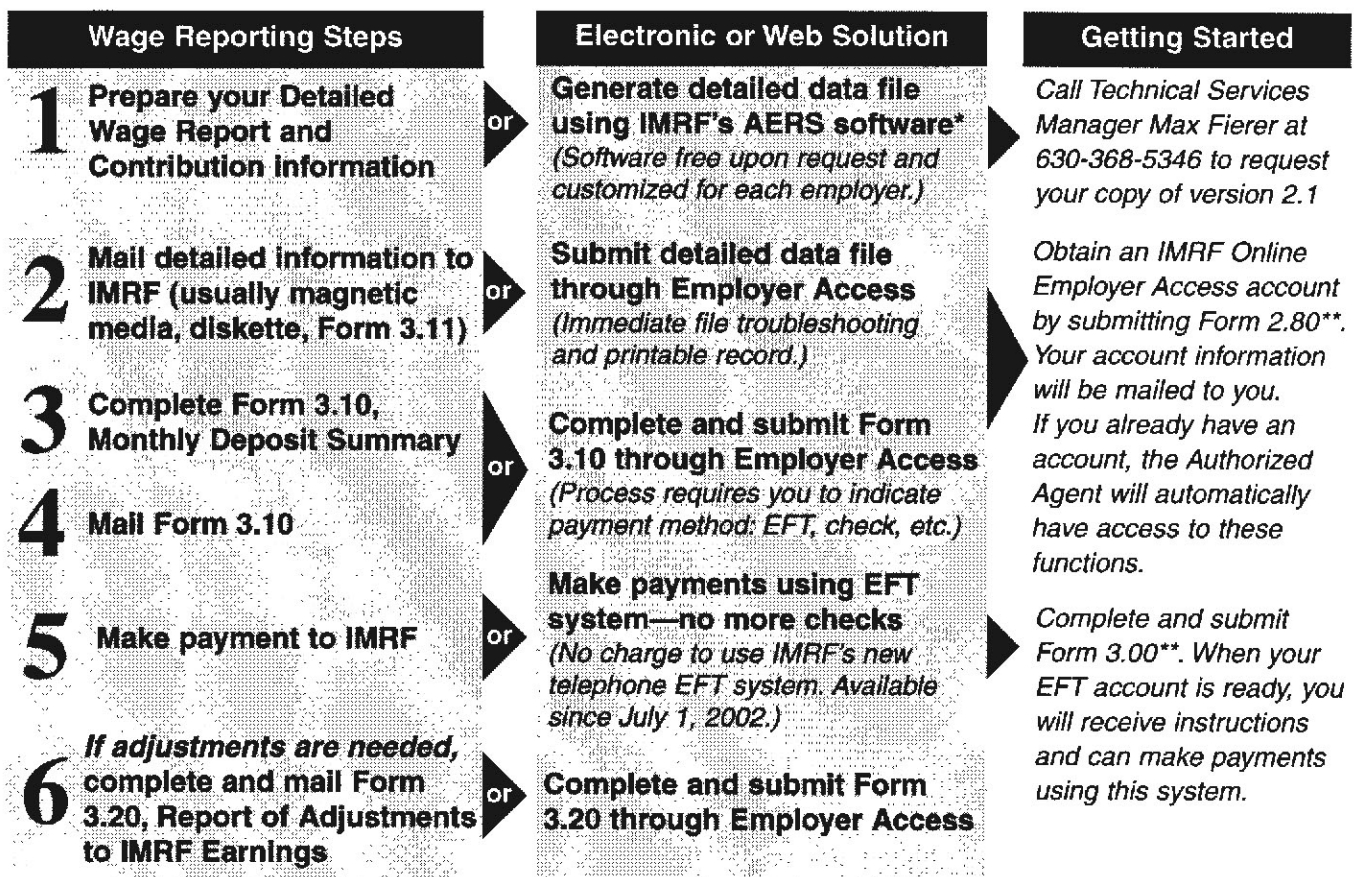
**To:** Authorized Agents

**Subject:** Form 3.10, Monthly Deposit Summary, added to IMRF's Employer Access area

We are excited to add IMRF Form 3.10, Monthly Deposit Summary, to the secure Employer Access area of IMRF *Online*. With this addition, employers need no longer mail Form 3.10 to IMRF with payments.

### Now submit all wage reporting files, forms, and payments to IMRF electronically.

Here's an overview of IMRF wage reporting steps with the electronic solution listed in the center and where you can learn more at right:



\* AERS software refers to IMRF's Automated Employer Reporting System software. Version 2.1 is the most current version and was released in February 2001.

\*\* IMRF forms listed in this memo are available at [www.imrf.org](http://www.imrf.org) or upon request from 1-800-ASK-IMRF (1-800-275-4673), Monday through Friday, 7:30 A.M. to 5:30 P.M.

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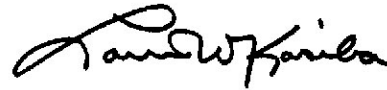
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To read more about IMRF wage reporting, payments, or Employer Access, visit the employer area of IMRF *Online* at [www.imrf.org/employers/employer\\_homepage.htm](http://www.imrf.org/employers/employer_homepage.htm) and look for the appropriate links. Be sure to check under "Employer News" for more recent postings.

For **technical support** in using the AERS software, call Technical Services Manager Max Fierer at 630-368-5346 or Pam Arndt at 630-706-4211.

If you have any **comments or questions about IMRF wage reporting and payment procedures**, please call IMRF's Member Services Unit at 1-800-ASK-IMRF (1-800-275-4673), 7:30 A.M. to 5:30 P.M., Monday through Friday.

Sincerely,

A handwritten signature in black ink, appearing to read "Louis W. Kosiba". The signature is fluid and cursive, with the first name "Louis" being the most prominent.

Louis W. Kosiba  
Executive Director.