NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

IMRF Form 2.20 (Rev. 04/2010)

INSTRUCTIONS

- Appointment of an Authorized Agent is to be made by adoption of a resolution by the governing body.
- The clerk or secretary of the governing body must certify the appointment (see Certification below).
- Mail the completed form to the Illinois Municipal Retirement Fund.
- A copy of the completed form should be retained by the employer.
- If you have an Employer Access account through IMRF *Online*, the new Authorized Agent will need to register for a new User ID and update the account profile to reflect this change.

Employer Name	Employer IMRF I.D. Number

Authorized Agent's First Name Middle Initial Last Jr., Sr., II, etc. **Mr./Mrs.** **Dr./Ms.**	Social Security Number ___ ___ ___ ___ ___ ___ ___ ___ ___

Type of governing body		
Date appointment made	Effective date of appointment	Position Title

Powers and duties delegated to Authorized Agent pursuant to Sec. 7-135 of Illinois Pension Code by governing body (the Authorized Agent must be a participant in IMRF to file a petition or cast a ballot):

To file Petition for Nominations of an Executive Trustee of IMRF ☐ Yes ☐ No

To cast a Ballot for Election of an Executive Trustee of IMRF ☐ Yes ☐ No

X _____ _____

Signature of Authorized Agent Date

Certification

I, _____, do hereby certify that I am _____
(Name) (Clerk or Secretary)

of the _____
(Name of Employer)

and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated.

SEAL

_____
Signature of Clerk or Secretary

Business Address
All correspondence and communications with the Authorized Agent are to be addressed as follows:

Name (*if different from above*) **Mr./Mrs./Dr./Ms.**	
Business Address	
City State and Zip + 4	
Telephone (w/area code and extension)	Alternate telephone number (w/area code and extension)
FAX (w/area code)	Email address

Illinois Municipal Retirement Fund
2211 York Road Suite 500 Oak Brook, IL 60523-2337
Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673) ● *www.imrf.org*