



Because of changing technology reel tapes will be obsolete.

Effective April 2002 (for your March 2002 wage report), IMRF will no longer accept wage reports submitted on reel tapes.

Recommended alternative methods of submission:

- 1) IMRF Online's Employer Access Area
Using the wage submission function of IMRF's secured employer area eliminates postage costs and the expense of reel tapes. Employers must obtain a user ID and password to use this submission method.

To learn if your employer has an online account, call 1-800-ASK-IMRF (1-800-275-4673), Monday through Friday, 7:30 A.M. to 5:30 P.M.

- 2) Diskette
IMRF does not return diskettes.
- 3) Magnetic Media (34xx cartridge)
IMRF accepts only 34xx cartridges. Unless requested, IMRF does not return tape cartridges.

For information about how to format wage reports for magnetic media or diskettes, visit IMRF Online at www.imrf.org/employers/mag_media.htm or refer to your Authorized Agent's Manual, Paragraph 4.25E

Why use IMRF *Online* to report wages?

- This **secured method** of transmitting your wage reporting file "encrypts" your members' personal and financial information as it travels over the Internet.
- **Immediate file troubleshooting** notifies you of an error and requires you to correct the error before re-transmitting the file.
- **You receive a page confirming** the date and time your file was received, number of records transmitted, and the dollar amount of wages and contributions reported.

QUESTIONS: call 1-800-ASK-IMRF (1-800-275-4673)